

**SRI GURU GRANTH SAHIB WORLD UNIVERSITY
FATEHGARH SAHIB**



Re-evaluation Form

(Please read the instructions given overleaf carefully, before filling up this Form)

1. University Registration Number.....
2. Name of the applicant (in Block Letters).....
3. Father's Name.....
4. Name of Examination..... Session.....
5. Course/Branch.....Semester.....
6. Particulars of paper(s) in which re-evaluation of answer book(s) desired.

| | Subject | Paper Code | Grade Point/Grade Obtained |
|----|----------------|-------------------|-----------------------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

7. Date of declaration of result
8. Re-evaluation Fee deposited Rs.
University Receipt No..... Date.....
9. Address for correspondence.....

Mobile No..... E-mail Address.....

10. Specimen hand Writing: (Write the name and address of the University in your own hand-writing)
.....
.....
11. Have you applied for re-checking also (Yes/No):

Signature of HOD/Teacher Incharge
With Seal & Date

.....
Signature of Candidate
Date.....

For use of Examination Branch

| Status of Re-evaluation | | Signature of dealing official |
|--------------------------------|-------------------------------|--------------------------------------|
| Date of Completion | Date of Declaration of result | |
| | | |

For Office use only

Univ. Regd. No.Name of the applicant

Date of receiving.....Form No.

Signature of the Dealing Official

INSTRUCTIONS FOR RE-EVALUATION

A candidate shall be entitled to have his/her answer-books re-evaluated on payment of a fee of Rs. 500/- per answer book, subject to the following conditions:

- (i) Application for re-evaluation must be submitted within Fifteen (15) days from the date of notification of result by the University.
- (ii) For the purpose of computing the prescribed time limit of 15 days, the date of issue of notification for the result declaration shall be taken as the date of its commencement.
- (iii) Each application must be accompanied by the prescribed fee which shall be remitted in cash at the University counter.
- (iv) In case an application of candidate for re-evaluation of his/her answer-book(s) is received in the office after 15 days from the date of notification of his/her result, his/her fee, if received, shall not be refunded to him/her.
- (v) The results of re-evaluation, as per regulations of the University shall be final.
- (vi) Any incorrect information, including a mismatch of the subject title/subject code/grade point obtained, shall invalidate this form.